



## ARIZONA VDC PAYMENT SCHEDULE Effective December 21, 2025

Please share this schedule with your employees and keep a copy in a safe place for easy reference. To ensure that your employees and/or service providers are always paid on time, please approve all time and payment requests by the due date, even if it falls on a weekend or holiday. These dates are strictly enforced and time or payment requests received after that date will be processed in the following payment period.

To make certain that your submission is received by the due date, please use our DCI system. Be sure to have all hours entered and approved by the "Submissions Due NO Later Than" date. To access the DCI system, go to the following link: <https://www.acumenfiscalagent.com/arizona/> then click on the "DCI Portal" link.

<i>Payment Period Start Date</i>	<i>Payment Period End Date</i>	<i>Submissions Due NO Later Than</i>	<i>Direct Deposit/Check Date</i>
12/21/25	12/31/25	Fri, 01/02/26	Fri, 01/09/26
01/01/26	01/15/26	Mon, 01/19/26	Fri, 01/23/26
01/16/26	01/31/26	Tue, 02/03/26	Tue, 02/10/26
02/01/26	02/15/26	Tue, 02/17/26	Wed, 02/25/26
02/16/26	02/28/26	Tue, 03/03/26	Tue, 03/10/26
03/01/26	03/15/26	Tue, 03/17/26	Wed, 03/25/26
03/16/26	03/31/26	Thu, 04/02/26	Fri, 04/10/26
04/01/26	04/15/26	Fri, 04/17/26	Fri, 04/24/26
04/16/26	04/30/26	Mon, 05/04/26	Fri, 05/08/26
05/01/26	05/15/26	Tue, 05/19/26	Fri, 05/22/26
05/16/26	05/31/26	Tue, 06/02/26	Wed, 06/10/26
06/01/26	06/15/26	Wed, 06/17/26	Thu, 06/25/26
06/16/26	06/30/26	Thu, 07/02/26	Fri, 07/10/26

**"Payment Period Start/End Date"** is the first/last day of services in the pay period.

**"Direct Deposit/Check Date"** shows the date that payment will be issued. For those payees that have selected direct deposit, this is also the date that funds will be available in their accounts.

**"Submissions Due NO Later Than"** is the last date that your DCI approvals can be entered, for the pay period.

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